

BANGLADESH INSTITUTE OF MANAGEMENT

4, Sobhanbag, Mirpur Road, Dhaka-1207.

Ref.BIM/R&P/2019

Date: 15-10-2019

Sub : Training Program on “**Project Monitoring and Evaluation.**”

Dear Sir,

It is our pleasure to inform you that Bangladesh Institute of Management (BIM) is going to organize a training program as mentioned above from 17 - 21 November, 2019 at BIM Dhaka campus. Brief information about the course such as course content, course fees, etc. are provided in this brochure.

Nominations from your esteemed organization are invited for the course as soon as possible. For further information, please feel free to contact the undersigned.

Thanking you,

Aklima

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(Aklima Zaman)
Senior Research Officer
&
Course Coordinator.

TRAINING PROGRAM ON “PROJECT MONITORING AND EVALUATION”

COURSE OBJECTIVES :

Project Monitoring and evaluation (M&E) of a project is increasingly recognized as an Integral function of project implementation. This course is intended to provide basic knowledge about M&E and it is expected that the knowledge helps project related personnel to improve their ability to effectively monitor and evaluate their projects, and therefore, strengthen the performance of their projects.

COURSE OUTLINE :

- Basic concept on Monitoring & Evaluation.
- The Need for Monitoring and Evaluation.
- Relationship between Monitoring and Evaluation
- The Logical Framework Approach to Project Design, Implementation and Evaluation.
- Link between the Logical Frame and Monitoring and Evaluation.
- Monitoring & Evaluation Methods and Tools.
- Monitoring and Evaluation Planning, Design and Implementation.
- Writing Report and Use of Monitoring and Evaluation Results.

WHO SHOULD ATTEND :

The Course is designed for the executives of government agencies, development banks and allied financial institution, commercial banks, sector corporations, international and voluntary agencies, NGO's, consulting firms, private investors and entrepreneurs.

TRAINING METHOD :

Lecture, Case study, Group discussion etc.

COURSE FEE :

Tk. 7,000/- (Seven thousand) only per participants, which include refreshment, course materials etc. (payment should be made by Cross Cheque/Bank Draft/Pay Order in favor of **Director General, BIM, Dhaka.**)

DURATION : 17 – 21 November, 2019

TIMING : 17:30 to 21:30 hours.

VENUE : BIM, Dhaka.

LAST DATE OF RECEIVING NOMINATION :

November 14, 2019.

COURSE COORDINATOR :

Aklima Zaman

Senior Research Officer

&

Course Coordinator.

Cell : 01816-591884

E-Mail : zamanaklima@gmail.com

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OF MANAGEMENT**

4, Sobhanbag, Mirpur Road, Dhaka-1207.

SAMPLE NOMINATION FORM

1. Name (Block Letter) :
2. Mailing Address :
(With Phone No.)
3. Permanent Address :
4. Date of Birth :
5. Nationality :
6. Education :

Year Institute Degree Div./Class

7. Training : (If Any)
8. Experience : (If Any)
9. Name of the Nominating Organization:
10. Accommodation in BIM Hostel :

YES NO

DHAKA OFFICE	<input type="checkbox"/>	<input type="checkbox"/>
KHULNA SUB-OFFICE	<input type="checkbox"/>	<input type="checkbox"/>
CHATTOGRAM. SUB-OFFICE	<input type="checkbox"/>	<input type="checkbox"/>

11. Approval / Signature of the
Nominating Authority:_____

ADDRESS

BIM DHAKA OFFICE

4, Sobhanbag, Mirpur Road, Dhaka-1207.

☎ 58155034, 58155077, 58155116, 9103171-3

FAX : 880-2-58152476

Website : www.bim.gov.bd

BIM CHATTOGRAM CAMPUS

Chandgaon Residential Area
Post: Chandgaon
CHATTOGRAM.

☎ 67 03 32

BIM KHULNA CAMPUS

Boira Main Road
Boira
KHULNA

☎ 76 23 91

Five (5) Days Training Program

on

**“PROJECT MONITORING
AND EVALUATION”**

17 – 21 November, 2019



BIM

গণপ্রজাতন্ত্রী বাংলাদেশ সরকার

বাংলাদেশ ইনস্টিটিউট অব ম্যানেজমেন্ট
BANGLADESH INSTITUTE OF MANAGEMENT
4, Sobhanbag, Mirpur Road, Dhaka-1207.