



**BANGLADESH  
INSTITUTE OF  
MANAGEMENT  
(BIM)**



(Ministry of Industries)

4, Sobhanbag, Mirpur Road, Dhaka

[www.bim.gov.bd](http://www.bim.gov.bd)

Ref: 36.07.0000.012.29.005.22 Date: 03-08-2022

**Sub: 3-Days Training course on Project Management.**

Dear Sir/Madam:

It is our pleasure to let you know that Bangladesh Institute of Management (BIM) is going to conduct a 3 (three) days training course on **Project Management, batch#80** at its Dhaka campus during **September 22-24, 2022**

In this regard, nomination(s) to the training course from your organization(s) shall be highly appreciated. For further details, please feel free to contact with me.

Thanking you.

**(Dr. Mamunur Rashid)**

Senior Management Counsellor and  
Head, Production Management Division &  
Course Coordinator and Resource Person  
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To

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**3 Days Course on  
Project Management**

**BACKGROUND OF THE COURSE**

The purpose of this training course is to provide competency-based training to enable participants to develop a comprehensive understanding of the knowledge and skills about the modern system of project management process and how to obtain competitiveness in market by project management.

**OBJECTIVES**

The course is designed to provide the concepts and techniques of real project preparation to project management. It is expected that after the successful completion of the course, participants will be able to:

- Understand the theoretical fundamentals of the project management.
- Give a general description of the management using, as appropriate, typical examples.
- Understand and interpret the analysis results and apply knowledge in a practical manner.
- Gain insight to procedural aspects of obtaining certification of PMP.

**COURSE OUTLINE**

- Project Concept; Project Development Cycle;
- Project Identification and developing project need statement.
- Project Generation & Selection;
- Steps of Analysis; Exercise on Problem Tree,
- Objective Tree and Assumptions.
- Concept and Techniques of Monitoring and Evaluation.
- Project Planning and Control, Scheduling, Resource
- Allocation; Critical Path Analysis (CPM); Program Evaluation and Review Techniques (PERT) and Earned Value Management (EVM) and Exercise on CPM, PERT and EVM.
- Project Planning, Scheduling and Controlling; Factors to Consider When Crashing A Project; Steps in Project Crashing and Time Cost Trade Offs

- Real Life Project on Project Proposal Preparation
- Project Appraisal and Evaluation
- Project Management Exercise

**WHO SHOULD ATTEND**

This course is suitable for all level of managers and executives employed in Public sector, NGOs, Private and others organizations who are directly or indirectly involved with any project or project nature activities and willing to develop their career as professional on project management.

**ELIGIBILITY FOR THE COURSE**

Any individual, graduate from any discipline working in private, public and NGO or self-employed.

**METHODOLOGY**

Lecture, group discussion, Exercise, Case Study, Practical Demonstration etc.

**DURATION: September 22-24, 2022**

**TIMING: 09:00 – 17:30 hrs**

**VENUE: BIM, 4 Sobhanbag, Mirpur Road  
Dhaka – 1207.**

**FEES: Tk. 7,000/- (Seven thousand only)  
excluding VAT and Tax.**

per participants which include refreshment, course materials etc. (payment should be made by Cross Cheque/Bank Draft/Pay Order in favor of Director General, BIM, Dhaka (Sonali Bank Ltd, Lalmatia, Dhaka, A/C No.4416-43300-9783 in favor of DG, BIM)

**LAST DATE OF**

**REGISTRATION: September 20, 2022**

**RESIDENTIAL FACILITY**

Limited Residential facility is available for those who are from outside Dhaka.

**COURSE ASSOCIATE:**

Most. Shamsunnaher Khatun

Cell : 01797550394

E-mail : shamsunnaher091@gmail.com

### Short Profile of Resource Person and Coordinator:

Dr. Rashid has been serving as a Senior Management Counsellor/Associate Professor and Head/Chairman of Production Management Division at Bangladesh Institute of Management (BIM), Dhaka since 16 February 2004. He had been serving as a Faculty Member/Professor of Industrial Engineering Department from September 18, 2016 to July 17, 2017 (on lien from BIM). As a faculty he has been facilitating for the Graduate and Professional training program around 100 in the areas of TQM, HRM, Compliance of ISO9001:2015, SA8000, WRAP, ISO 14001:2015, OHSAS 18001:2007, Public Procurement Management, 4IR, Productivity and Competitiveness, Project Management with MS Project, PMP preparation Course, Project Financial Analysis and Management, Integrated Management System, Supply Chain Management and Industrial Safety Management at BIM and outside of BIM. He also worked as adjunct faculty @ 11 universities i.e. Jahangirnagar, BUP, AUST, IUT, IEB, DIU (three), BOU, IBAISU, BUBT, BUET, IPM, DIPTI, Planning Academy and Research Team Member for OHS and productivity improvement project of AUST-AAU for RMG in Bangladesh. Prior this job he worked as a Mechanical Engineer of Jamuna Fertilizer Company of BCIC(MoInd), Bangladesh for around seven years (31-05-1997-15-02-2004). He obtained BSc in Mechanical Engineering degree from RUET (erstwhile BTR) on dated November 27, 1993 with First Class and 8th position, MSc in Mechanical Engineering degree from BUET on dated December 28, 1996 and MBA degree from BOU in 2004. He completed a Diploma in Computer Science and Applications (BOU), a PGD in Human Resource Management (IPM) a Post Graduate Diploma in Marketing Management (BIM), LLB(NU), LLM(BUP) and MSS in Industrial Relations and Labour Studies from ISWR of Dhaka University with 1st class 1st He also completed Management Accounting, Project Management, Technology Management, Safety and Maintenance Management, Information Technology in Business and Artificial Neural System courses in Graduate level study at Industrial and Production Engineering Department of BUET. He has around 67 publications in renowned

Journals (32); International Conferences (35), a book on Industrial Health Safety and Welfare and a book on Product Development. He also obtained Doctor of Engineering in Manufacturing Engineering (Ph. D) degree under Bangabandhu Fellowship program of GoB at Kitami Institute of Technology, Japan on March 18, 2013. He also awarded the Scholarship from class IX-X, HSC, BSc Engineering and MSc Engineering degree from GoB. His journals are indexing almost Universities of the world. He is also attended around 70 short courses from nationally and internationally (Singapore, Nepal, KL-Malaysia, Riyadh-KSA, AIT-Thailand and Hyderabad). He is around supervised 500 Safety Audits through students and safety related term paper/project around 250. He is member of the following professional organization/body: IEB, JSPE, BSME, BSTD, IPM and BCS.

#### ADDRESS

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# 3 Days Course on Project Management Batch#80

**September 22 – 24, 2022**



**BIM**

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