

BANGLADESH INSTITUTE OF MANAGEMENT

4 Sobhanbag, Mirpur Road, Dhaka-1207

SAMPLE NOMINATION FORM

1. Name (Block Letter):
2. Mailing Address:
Cell / Phone No.
3. Permanent Address:
4. Date of Birth:
5. Nationality:
6. Education:

Certificate/

Year Institute Degree Div./Class

- 7, TRAINING: (in order of regency)
8. EXPERIENCE: (in order of regency)
9. Name of the Nominating Organization:
10. Accommodation in BIM Hostel:


	YES	NO
DHAKA CAMPUS	<input type="checkbox"/>	<input type="checkbox"/>
CHITTAGONG CAMPUS	<input type="checkbox"/>	<input type="checkbox"/>
KHULNA CAMPUS	<input type="checkbox"/>	<input type="checkbox"/>

11. Approval / Signature of the
Nominating Authority: _____


ADDRESS:

BIM DHAKA OFFICE

4 Sobhanbag, Mirpur Road
DHAKA-1207

 81174 05 – 07 (PABX)

ON REQUEST

 911 06 27


FAX : 880-2-8114304

Web : www.bim.org.bd

E-MAIL : bimgm@yahoo.com
bim@bim.org.bd


BIM CHITTAGONG SUB-OFFICE

Chandgaon Residential Area
Post: Chandgaon
CHITTAGONG.

 67 03 32

BIM KHULNA SUB-OFFICE

Boira
KHULNA

 62 39 1

**“PPR, 2008 and Public Procurement
Management”**

Duration: 03 - 07 February 2019

Timing: 9.30 am to 5.00pm

BIM



গণপ্রজাতন্ত্রী বাংলাদেশ সরকার
বাংলাদেশ ইনস্টিটিউট অব ম্যানেজমেন্ট
BANGLADESH INSTITUTE OF MANAGEMENT
4, Sobhanbag, Mirpur Road, Dhaka-1207

BANGLADESH INSTITUTE OF MANAGEMENT
4, Sobhanbag, Mirpur Road, Dhaka-1207

Ref:36.07.0000.010.31.002.18.1 Date: 13-01-2019

Subject: Training on “PPR, 2008 and Public Procurement Management”.

Dear Sir/ Madam,

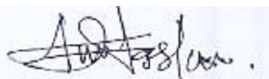
It is my pleasure to let you know that a Training Course on **“PPR, 2008 and Public Procurement Management”** will be held at Bangladesh Institute of Management (BIM), Dhaka during February 03 – 07, 2019 in which you are humbly requested to nominate personnel from your esteemed organization.

A detail of the course is described in this brochure to enable you to select suitable nominees for attending the course.

Nomination(s) are invited as early as possible, but not later than January 31, 2019 along with the course fees Tk. 8,000/ (Eight Thousand) only **(excluding VAT and Tax)** per participant drawn in favour of the Director General, BIM, Dhaka

Thanking you,

Yours sincerely,



(Md. Aminul Islam)

Senior Management Counsellor and
Head, Productivity and Consultancy Division &
Course Coordinator

01718-427 947; aminulmcbim@gmail.com

“PPR, 2008 and Public Procurement Management”

Background of the Training Course:

The PPA, 2006 (and PPR, 2008) is the legal procurement framework. Each and every government office must follow the procurement Act and Rules for procurement processing. Bangladesh Institute of Management (BIM) has been conducting training on Public Procurement Management from the inception of enactment of PPA, 2006. BIM has been arranging this course for enhancing the capacity of the public employees who deal with the procurement activities as per Government's Act and Rules. Consequently, Government organizations can create public procurement professionals for their offices. This training course will also be able to make the efficient procurement practitioners after completing the course.

Objectives:

After completing the course, participants will be able to use:

- Efficiently public procurement activities
- Confidently the different stages of public procurements
- To avoid the risks involved in the procurement process
- To find out the ways of mitigating the risks
- To reduce the audit observations linked to procurement process
- Confidently do the public procurements abiding by the PPA and PPR
- Gather knowledge about the Government's such an important law and rules.

Course Outline:

- Basic concepts of public procurement process with PPA 2006 and PPR 2008 and their Amendments
- Different methods of procurement packages,
- Real exercise of different types and stages of procurements (Real types of case studies),
- Preparation of Tender Document with stages of Goods, Works and Services procurements,
- Formation of different committees necessary in the procurement process,
- Different steps of Tenders/Proposals evaluation and Approval processes,
- Finding out the risks in the procurement stages and mitigate the risks compliance with the PPA 2006 and PPR 2008.

Who Should Attend?

- This course is designed for the officers who deal with the public procurement activities for purchasing goods or hiring firms or contractor to the project and government offices using public funds.

Training Method:

- Lecture, Group Discussion, Case Study.

Duration: February 03 – 07, 2019

Timing : 09:30 - 05:00

Venue : Bangladesh Institute of Management,
4, Sobhanbag, Mirpur Road, Dhaka-1207.

Course Fee:

Fees Tk. 8,000/ (Eight Thousand) only **(excluding VAT and Tax)** to be paid by crossed cheque / Bank Draft or Pay-Order in favour of **Director General, BIM, Dhaka.** (Excluding Hostel and accommodation Charges.)

**Last Date of Submission of Nomination:
On or before January 31, 2019.**

Residential Facility: BIM has Residential facilities for those who are from outside Dhaka.